



Airfield Shooting Club

Wakefield, Virginia

New Member Package Submission Guidelines

P.O. Box 250, Wakefield, VA 23888 • www.airfieldshootingclub.org • NRA • VSSA • Est. 2005

**** Please follow these guidelines for submitting your application. ****

1. Print New Member Application Package

Color or Black and white is fine,

Please try not to print it double sided, as it causes problems when scanning it in to our system.

2. Before meeting:

- Complete the Application for Membership (Please Print Clearly)
- Sign the Range Release, Waiver and Indemnification

3. Attend an ASC Board of Directors Meeting.

Meetings are held on the 3rd Saturday of every month², in the Gray Building at Wakefield 4-H Center.

4. What to bring to next ASC Board of Directors Meeting:

- Completed Application for Membership
- Signed Range Release, Waiver and Indemnification
- Blank New Member Range Safety Test
- Blank New Member Range Qualifications Check
- Photo ID (Driver's license, Military ID or Law-enforcement ID)
- Proof of recent Background Check¹ - (concealed carry permit, receipt for recent (within one year) purchase of a firearm from a licensed firearms dealer, member of law-enforcement or if you hold a FFL License).
- Proof of current NRA Membership – A current NRA card or magazine label.
If Joining NRA through ASC, \$25 NRA Annual Membership Fee (check made payable to NRA)
- Check or Cash to pay ASC Membership Dues and one-time Initiation Fee - (please make checks out to ASC or Airfield Shooting Club) (\$50 one-time Initiation fee plus dues - amount determined based on join date)
- A firearm - (preferably pistol) and ammunition used to complete the live fire Range Qualifications Check.

Any questions can be directed to secretary@airfieldshootingclub.org

Membership card will be issued when dues / fees, photo ID, proof of background check and proof of NRA Membership have been supplied AND Range Safety Test and Range Qualifications Check have been completed in-person.

¹ See [Airfield Shooting Club Bylaws](#), Article IV, §3 for acceptable documents

² Please check our [calendar](#) for any changes to meeting dates and times.



ASC Member ID _____

Type _____

Revised 2015-03

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Application for Membership

*(Please Print Clearly)*Name: _____ Nick Name: _____
Last First Middle

Home Address: _____

City: _____ State: _____ Zip: _____ Occupation: _____

Home Phone: _____ Work / Cell Phone: _____

E-mail Address: _____

Airfield Shooting Club Purposes & Objectives

The Airfield Shooting Club (ASC) exists to unite all interested residents of the United States of America in a formal organization dedicated to the preservation of firearm ownership and the promotion of the shooting sports; be a community service oriented club in supporting shooting education; be a good partner with the Airfield 4-H Center; maintain a perfect safety record and promote firearm safety; provide opportunities for club members to engage in sport shooting; and to increase the knowledge and practice of marksmanship, and other outdoor recreation skills that are in harmony with sport shooting. It will be a further objective to influence legislation to protect the Second Amendment right to keep and bear arms; promote the ideals of good citizenship, good sportsmanship, and responsible gun ownership.

Membership Fees

1. ASC requires a yearly membership fee of \$75. There is also a \$50 one-time initiation fee for new members. If mailed, include a check payable to *Airfield Shooting Club* for the initiation fee (\$50) along with your completed application. Dues will be collected when membership is finalized.
2. Members of ASC must also be members of the National Rifle Association (NRA). If you are already a NRA member, include a legible copy of your current NRA membership card. Otherwise, you may include a check for \$25 for a 1-yr NRA membership made payable to the *National Rifle Association*.

Volunteer Service & Interests

1. All members of the ASC are required to contribute **6** hours per year in service to the club. Please indicate those activities with which you would be willing to assist:

<input type="checkbox"/> Friends of NRA Committee	<input type="checkbox"/> Range work & maintenance
<input type="checkbox"/> Manning the club booth at gun shows	<input type="checkbox"/> Club membership recruitment
<input type="checkbox"/> Directing a shooting match	<input type="checkbox"/> Assisting youth shooting program

Other: _____
2. Note any military or NRA firearms training, instructor ratings, awards & certificates held, and hobbies or skills which may benefit the club:

3. Indicate those activities in which you have an interest:

<input type="checkbox"/> Action Pistol	<input type="checkbox"/> Bowling Pins
<input type="checkbox"/> Black Powder	<input type="checkbox"/> Cowboy Action
<input type="checkbox"/> Rifle Match	<input type="checkbox"/> Trap
<input type="checkbox"/> Skeet	Other: _____



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The NRA Pledge

I certify that I am a citizen of good repute of the United States of America; that I am not a member of any organization or group having as its purpose or one of its purposes the overthrow by force and violence of the government of United States or any other political subdivisions; that I have never been convicted of a felony; and that, if admitted to membership, I will fulfill the obligations of good sportsmanship and good citizenship.

The Airfield Shooting Club Oath

I certify that I am a legal resident of the United States of America, and not a member of any organization or group aimed at the destruction of our present form of government as defined by the Constitution of the United States. I agree to abide by the by-laws of the Airfield Shooting Club and the decisions of the elected officers. I acknowledge that many of the rules and regulations of the club are based on the honor system, and that I understand any violation of the honor system is grounds for disciplinary action, up to and including expulsion from the club. I further certify that I am legally entitled to possess a firearm in the state of Virginia.

Certification

As a prospective member, you must submit with your application proof that you may legally own a firearm. Acceptable proof includes a copy of your unexpired Concealed Handgun Permit, a copy of a recent receipt for a firearm purchase from a licensed dealer, or a copy of your Curio & Relics collector's license. For additional options, contact the club secretary or consult Airfield Shooting Club Bylaws, Article IV, §3 for acceptable documents.

By my signature below, I acknowledge that I agree with the objectives of the Airfield Shooting Club, subscribe to the NRA oath and club pledge and will abide by the ASC bylaws and range rules. Further, I am currently an NRA member or have applied for membership, and will maintain my NRA membership for the duration of my ASC membership. I can legally own and use a firearm under Federal and State law.

Name of Applicant (Please Print)

Signature of Applicant

Date

FOR CLUB USE ONLY

NRA Number _____ Expiration _____ NRA purchased club \$ _____

ASC Dues paid \$ _____ Initiation fee paid \$ _____ Range Release Signed

Proof of Background Check _____

Board of Directors Approval 1

Board of Directors Approval 2

Board of Directors Approval 3

ASC Range Safety Certification

Range Safety Officer's Signature

Date

Membership card issued by..

Name / ASC Member # / Date

Application returned to ASC Secretary



ASC Skeet / Trap Card Request Form

Official Use Only	
Member #:	_____
Card ID:	_____
Tag #:	_____
Fee received by Treasurer:	_____

(Please **Print** all information clearly below)

Name: _____

Address: _____

Email Address: _____

Phone #: _____

I understand that I am requesting a skeet/trap RFID Card to use the ASC skeet and trap machines. I agree to abide by all rules and regulations of the ASC. I understand that I must pay a \$5.00 non-refundable fee to receive a skeet/trap Card. I also understand that if I lose the Card that I will be required to pay an additional \$10.00 non-refundable lost card fee. I understand that I will receive skeet/trap invoices via email only, and I agree that I will maintain a valid email address while I possess the Card and that I will pay the invoices promptly upon receipt. I will return the Card to ASC immediately if I cease to use the skeet/trap machines; if my ASC membership is not renewed/not in good standing; or at the request of the ASC Board.

Sign: _____ Date: _____



Fill out the above form if you want to shoot Skeet or Trap at the ASC.

The card cost \$5 and it's a onetime fee.

The ASC uses a RFID card for all skeet and trap ranges.

You DO NOT have to request a card at the time you join the club. You can do this at a later date.

To use the skeet / trap system at the ASC you must go through training on use of the machines and RFID card.

This training is done after regular membership processing and range qualifications. This is done by the Shotgun director or qualified member.

You do not need a shotgun to complete the skeet / trap system training.



Airfield 4-H Educational Center

Range Release, Waiver, And Indemnification

The undersigned participant, and his or her parent or legal guardian if the participant is under the age of 18 years, does/do hereby execute this release, waiver, and indemnification for himself or herself/themselves and his or her/their heirs, successors, representatives, and assigns and, thereby, agree(s) and represents as follows:

To release Southeast 4-H Educational Center, Inc. (t/a Airfield 4-H Conference Center) and the Virginia Polytechnic Institute and State University, its members, employees, agent, representatives, subsidiary corporations, and those governmental agencies and other organizations affiliated with this activity from any and all liability, loss, damage, costs, claims, and/or causes of action, including but not limited to all bodily injuries and property damage arising out of participation in the activity, it being specifically understood that said activity includes the handling and firing of firearms by the undersigned participant. The undersigned person(s) further agree(s) to indemnify Airfield 4-H Educational Center and the Virginia Polytechnic Institute and State University, its employees, members, agents, representatives, and those governmental agencies and other organizations affiliated with this project, and hold them harmless for any liability, loss, damage, cost, claim judgment, or settlement which may be brought or entered against them as a result of the undersigned person's participation in said activity.

Furthermore, if involved in shooting education activities the undersigned(s) execute(s) this waiver of the undersigned(s) rights to sue and agree(s) to assume all risks inherent in shooting education activities and have notice of all the risks inherent in shooting education activities including (i) _____; (ii) _____; and (iii) _____.

This waiver shall remain valid unless expressly revoked by the participant or parent or guardian of a minor. The revocation shall be in writing which shall be delivered to the provider and shall become effective thirty (30) days after delivery to the provider.

The undersigned(s) should maintain all medical and health insurance needed to cover all risks of any kind in any place in shooting education and/or other activities.

I, the undersigned participant, will wear and use, in accordance with established Cooperative Extension and/or Range policy and procedure, all safety equipment and to ensure all equipment, including firearms/archery equipment, is in good condition at all times.

Name of Applicant (Please Print)

Signature of Applicant

Date



New Member Qualifications Check

- ❖ Mark "T" if the statement is true.
- ❖ Mark "F" if the statement is false.

- 1 _____ Members and their guests using the range must obey the commands and instructions of the designated **Range Safety Officer (RSO)**. Failure to obey the instructions of the Range Safety Officer will result in severe disciplinary consequences, which may include expulsion from the club.
- 2 _____ Members must arrive at either range with unloaded firearms. (With one written exception.)
- 3 _____ Upon arrival at the range, the best way to determine whether the line is hot or cold is to ask the **RSO**.
- 4 _____ If the line is **HOT**, it is OK to handle uncased firearms, which are not loaded, in order to take them from the car (or the other range) to the bench provided the muzzles are pointed up, the actions are open, and detachable magazines have been removed.
- 5 _____ Members must exercise care and common sense on the ranges. Watch yourself and fellow members. **DO** quickly and firmly act to correct unsafe practices and save someone from avoidable injury or death.
- 6 _____ A member should **NOT** become upset if he/she is corrected for a safety violation. We all make mistakes and can benefit from the counsel of others
- 7 _____ Members must **NOT handle**, load, clean, or inspect firearms when the range they are on is **COLD**. All firearms are to be on the bench (or grounded) with actions open, the chambers cleared, and magazines removed or emptied. Muzzle loaders must not contain powder, ball or primer, if partially loaded when a cease fire is called, raise your arm to attract the Range Safety Officer's Attention and request further instructions for unloading your firearm. Firearms brought to the firing line, while personnel are down range, will remain cased.
- 8 _____ It is OK to handle uncased firearms, which are not loaded, during a cold range in order to move them from the bench to the car (or other range), provided that the muzzles are pointed up, the actions are open, and detachable magazines have been removed.
- 9 _____ When the range is **COLD**, it is OK to load ammunition into magazines, speed loaders, etc. as long as you remain behind the red line and do not handle any uncased firearms.
- 10 _____ Members must **NOT** move down range until the command "**The RANGE IS NOW COLD**" is given by the Range Safety Officer for the range they are on.
- 11 _____ Members must **NOT** load until on the firing line, then only after determining that the range that they are on is "**HOT**" for loading. When two or more shooters are present, load only after the Range Safety Officer has called the line "**HOT**".
- 12 _____ Members must **NOT** commence fire until the range is declared "**HOT**" by the Range Safety Officer..



New Member Qualifications Check

- 13 _____ A cold range is one in which all firearms are brought to the line unloaded and cased. It is at the command of the Range Safety Officer that firearms are uncased, loaded and fired. Remember, at a cold range, handling firearms for any reason except to bring a cased firearm to the line is prohibited.
- 14 _____ **“CEASE-FIRE”** means stop. Stop your shooting, keep the muzzle pointed in a safe direction and wait for further instructions from the RSO on your range.
- 15 _____ The command to **“UNLOAD”** directs the shooter to unload the firearm.
- 16 _____ The command to **“SHOW CLEAR”** means unload your firearm, leave the action open and the muzzle pointed downrange. There will be no handling of uncased firearms for any reason from this point until the line is again called “hot” on the range you’re on.
- 17 _____ **“THE RANGE IS NOW COLD”** means the line on that range is now safe. All firearms have been inspected and are unloaded. Muzzles are pointed down range. Again, make sure that there is no handling of firearms or ammo at this time!
- 18 _____ The command **“YOU MAY NOW GO DOWN RANGE”** means that shooters may now go down range to inspect, replace or set up targets on that range.
- 19 _____ The command **“THE RANGE IS NOW HOT”** means that shooters can handle their firearms and ammunition and commence fire. Shooters can now pack up their firearms and equipment if they are leaving the line (for their car or to go to another range.)
- 20 _____ The range will be closed on summer weekdays while 4-H campers are using the range. Always check the website or the current club calendar to ensure the range is open before scheduling a trip to the range.
- 21 _____ If you arrive at a range and it appears that a match is in progress, you should ask either the **RSO** or the **Match Director** whether that range is open for general shooting before unpacking your gear.
- 22 _____ Safety should always be your first priority. If you are not entirely certain that any activity is authorized on the range you should always ask the **RSO** first.
- 23 _____ If the range is **“COLD”** anyone not going downrange to place or remove targets should remain behind the red line.
- 24 _____ Members shall be responsible for the behavior of their guest(s) and must be on the same range as their guest(s) at all times.
- 25 _____ If moving between the 50 and 100-meter ranges a member and his guest(s) must go as a group, complying with the hot range/cold range rules on both ranges. (Hint: casing firearms makes this easier.)
- 26 _____ Any member observed purposely shooting into the range separation wall will be subject to expulsion from the membership. If a guest is observed purposely shooting the wall the guest will be asked to leave the range and never return. The member responsible for this guest will be subject to expulsion.



Range Safety Test

As a member of the Airfield Shooting Club, you must understand and abide by the policies enumerated in the ASC Range Rules and By-Laws. As the Range Qualification Officer explains the following rules and procedures, please initial next to each item to indicate that you understand the concept.

Range Duties

- _____ I understand the gate locking and unlocking procedure,
... and I will zero out the lock combination after opening or closing the lock.
- _____ I understand the range sign-in and sign-out procedure.
- _____ I understand the range flag procedure,
... and I will raise the flag if I am the first shooter on site,
... and if the flag is already up, I will always look for other shooters down range.
- _____ I understand the duties of the range safety officer,
... and I will assume those duties as required (e.g., when first on either range).
- _____ I will inspect the range(s) which I utilize on every visit,
... and I will note discrepancies in the log book and notify the Board of Directors as necessary.
- _____ I will verify the credentials of others using the ranges,
... and I will report unauthorized users to the proper authorities. (Following club procedures.)
- _____ I understand that I will use the same range as my guest(s) and will be responsible for their behavior.

Shooting Safety

- _____ I know and will at all times follow the three fundamental rules for safe firearms handling:
- Always keep the firearm pointed in a safe direction,
 - Always keep your finger off the trigger until you are ready to shoot,
 - Always keep the firearm unloaded until you are ready to shoot.
- _____ I understand what is meant by "cold range," and how this affects the handling of firearms upon arrival and departure from either range and while on the line.
- _____ I am familiar with the safe firearms handling zones on both the rifle/pistol ranges and at the shotgun range.
- _____ I can identify the safe impact zones on the rifle/pistol range,
... and I will ensure that all shots impact this zone.
- _____ I have reviewed all of the ASC range rules,
... and I have asked the Range Qualification Officer for clarification on all items which I do not completely understand.



Range Safety Test

Live Fire Assessment

- _____ I can explain the procedure for safely bringing my firearms to the line, including when firearms can be uncased and handled.
- _____ I have demonstrated safe firearms operation by loading and firing five rounds downrange, then unloading and showing clear. I understand the rules regarding when and where rounds may be loaded in accordance with the Range Rules, especially as they pertain to the shotgun range where rounds may only be loaded when the shooter is standing on one of the stations and is ready to shoot.
- _____ I understand what to do when given the command, "**CEASE FIRE**," and I have demonstrated this to the safety officer.
- _____ I can explain how the range rules apply to the posting of targets so that rounds do not hit the target frame but do hit the impact zone of the back berm. I can explain what types of targets are allowed and at what distances.
- _____ I understand the procedure for taking down targets and backers, and where to correctly store backers and dispose of targets.
- _____ I know where the first aid kit is located and know where emergency contact phone numbers are posted.



New Member Safety Test & Range Qualifications Sign Off

*** Please Print, Sign and Date below and return this page to the Secretary ***

New Member Range Safety Test

Certification

I certify by my signature below that I have gone through and understand the New Member Range Safety Test. I further certify that I will comply with all ASC safety rules and Range Rules.

Name of Applicant (Please Print)

Signature of Applicant

Date

New Member Range Qualifications Check

Certification

I certify by my signature below that I have a copy of the ASC By-Laws and Range Rules. I further certify that I have read and understand the By-Laws and the Range Rules and that I will comply with all ASC By-Laws and Range Rules.

Name of Applicant (Please Print)

Signature of Applicant

Date:

Range Qualification Officer
Signature

Membership #